

REALTOR DEDUCTIONS

Client: _____ **ID#** _____ **Tax Year:** _____

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

Sales		Professional		
Advertising		Dues		
Appraisal Fees		E & O Insurance		
Business cards		Legal Fees		
Bank charges		Licenses		
Clerical		Memberships		
Client Gifts		Multiple Listing		
Courier Service		Publications		
Fees:		Seminars		
• Commissions Paid		Continuing Education		
• Escrow/Loan Fee		Resumes		
• Referrals		Other		
Film/Processing		Other		
Flowers/Cards		Total		
		Telephone		
Keys/Locksmith		Long Distance		
Lock Boxes		Faxes		
Map Books		Pay phone		
Office Expense		Cellular		
Open House		2nd Line		
Rent		Beeper/Pager		
Sales Assistants		Answering Service		
Repairs		Other		
Signs, Flags, Banners		Other		
Food		Total		
Software		<th colspan="2" style="text-align: center;">Equipment</th>	Equipment	
Photocopying		Attache Case		
Printing		Calculator		
Tools		Desk		
Stationery		Camera		
Other		Chair		
Other		Filing Cabinet		
Total		Cell Phone		
Vehicle & Travel				
See Vehicle, Travel & Entertainment		Tape Recorder		
Worksheet		Telephone		
		Other		
		Other		
		Total		
Other Information				

Prepared By: _____